

HORTONVILLE AREA SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR OPEN SESSION MEETING MINUTES
MONDAY, FEBRUARY 24, 2025

1. The Board of Education Open Session was called to order at 7:00 PM by Board President Robert VanDenElzen. Present were Mrs. Dana Ramshak, Mrs. Andrea Marcks-Ziegler, Mrs. Jessica Hartjes, and Mr. Craig Dreier. Absent Mr. Brett Eidahl.
2. President VanDenElzen confirmed that the public was given notice of the meeting by postings at the Greenville Elementary, Hortonville Elementary, North Greenville Elementary, Greenville Middle, Hortonville Middle, Hortonville High Schools, Hortonville Public Library, Greenville Town Hall and the District website (www.hasd.org). Notice was sent to the Press Star and Post Crescent.
3. Pledge of Allegiance – President VanDenElzen
4. Mrs. Andrea Marcks-Ziegler made a motion to approve the Open Session Minutes from February 10, 2025; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
5. Mrs. Dana Ramshak made a motion to approve the Closed Session Minutes from February 10, 2025; Mrs. Jessica Hartjes seconded the motion; roll call vote; motion carried.
6. Mrs. Jessica Hartjes made a motion to approve Regular Vouchers **#57767 - #57878** (*Void - #57776, 57777, 57816*); Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
7. Mrs. Andrea Marcks-Ziegler made a motion to approve the ACH/Employee Reimbursement Vouchers – **#242500192-242500213**; Mr. Craig Dreier second the motion; roll call vote; motion carried.
8. Recognitions (*State & National Appreciation Day/Week*) Mr. Craig Dreier made a motion to approve the Recognitions as listed; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried:
 - HHS – Wisconsin Academic Excellence Scholarship winners: Jensen Sipes, Owen Sipes, and Eve Vosters
 - HHS – Wisconsin Technical Excellence Scholarship winners: Allison Gagnow, Hunter Hostettler, and Cole Warner
 - Maintenance Worker Appreciation Day - March 1, 2025
 - School Social Worker Week – March 3 – 7, 2025
 - Congratulations and good luck to the GMS 8th Grade Students who will be competing in the regional competition in the National History Day program. (March 1st in Green Bay)
 - Congratulations to the following FVA Conference Champions: Cash Botting, Nolan Skeebea, Austin McHugh, and Mackenzie Schiedermayer (Wrestlers)
 - Congratulations to the Boys Wrestling Team – Runner-Up at FVA Conference Championship.
 - Congratulations to the Boys Hockey Team winning Badgerland Conference.

- Congratulations to the Girls Hockey Team winning the Easter Shores Conference Sportsmanship Award.
- Congratulations to the JV and Varsity Powerlifting team members for the performance in Neenah: Levi Jack (JV) – 1st Place, Molly Meating (JV) – 1st Place, Mason Hansen (JV) – 1st Place, Henry McNichols (JV) – 1st Place, Samantha D’Addario (V) – 4th Place, Luke Brochtrup (V) – 8th Place, Allison Gagnow (V) – 4th Place, Christopher Troncoso (V) – 1st Place, Mason Pheifer (V) – 2nd Place.
- Congratulations to the lifters who also qualified for State: Samantha D’Addario, Luke Brochtrup, Allison Gagnow, Christopher Troncoso, and Mason Pheifer.
- Congratulations to Reggie Kloehn (Football), Maci McNichols (Girls Golf), and Hannah Huza (Cross-Country) on being nominated as a Fall Sport Finalist for Athlete of the Year for the Post-Crescent-USA Today Northeast Wisconsin High School Sports Awards program. (Winners will be announced June 20th)
- Congratulations to junior boy’s swim team member Ethan Bruce for being named 1st Team All-Conference in the 400 Free Relay, 2nd Team All-Conference in the 200 Medley Relay, and Honorable Mention All-Conference in the 100 Fly.
- Congratulations to the following Hortonville Powerlifting State Qualifiers: Ashton Vallner, Luke Brochtrup, Brock Wolter, Walt Pitzner, AJ Pheifer, Gauge Van Linn, Mason Pheifer, Reggie Kloehn, Chris Troncoso, Claire Schmidt, Sam St. Louis, Macy Hartjes, Sydney Jones, Catherine Geier, Sam D’Addario, Allison Gagnow, and Carlee Olson. (To be held March 7-9 in Appleton)
- Congratulations to our female wrestlers Hannah Huza and Mackenzie Schiedermayer, who are moving on to sections.
- Congratulations to the wrestling team who qualified for team Sectionals.
- Congratulations to the following wrestlers moving onto individual sectionals: Evan Lesselyong, Sam Ellerman, Cash Botting, Ethan Drury, Colin Schroeder, Nolan Skebba, Grant Schroeder, Brock Schmidt, Jon Engelbert, and Austin Mc Hugh.
- Congratulations to junior Ethan Bruce qualifying for the State Swim in the 400 free relay.

9. Presentations by District residents / Comments from the Public – None

10. Special Presentation – Lego Legends – GMS Lego Team (Conner Bassage- 6th Grade; Dylan Revnew – 6th Grade; Leon Ryzhow – 7th Grade; Hunter Swagel – 6th Grade; Cooper VanBoxtel – 7th Grade; Brendon VanCamp – 7th Grade; and Piersen Winkel – 6th Grade), Coaches Val Revnew and Cody VanBoxtel

11. District Administrator Report –

- Mr. Timm joined Mr. David Harris in Madison to meet with Governor Evers and the Legislators for the Day at the Capitol.

12. Board Member Reports

- President Report – None
- Committee Report – None

13. Discussion -

- Review and update the following policies for the Special Update – Uniform Grant Guidance regulations. (UGG Edgar):
 - Policy 3440 – Job-Related Expense Reimbursement
 - Policy 4440 – Job-Related Expense Reimbursement
 - Policy 6110 – Federal Funds
 - Policy 6111 – Internal Controls
 - Policy 6112 – Cash Management of Grants – NEW
 - Policy 6114 – Cost Principles – Spending Federal Funds
 - Policy 6325 – Procurement – Federal Grants / Funds
 - Policy 7450 – Property Inventory
- Review and update Policies: (NEOLA Explanation of Changes & District Changes)
 - Policy 1100 – District Organization
 - Policy 1130, 3230, & 4230 – Conflict of Interest
 - Policy 1241 – Non-Reemployment of the District Administrator
 - Policy 2210 – Curriculum Development
 - Policy 2260.02 – Services for Bilingual Students English Learners
 - Policy 2270 – Religion in the Curriculum
 - Policy 2464 – Programs for Gifted and Talented Students
 - Policy 3214 & 4214 – Staff Gifts
 - Policy 3281 – Personal Property of Staff Members
 - Policy 4124 – Notice of Reasonable Assurance of Employment – NEW
 - Policy 5113.02 – Part-Time Open Enrollment
 - Policy 5330 – Administration of Medication / Emergency Care
 - Policy 5341 – Emergency Medical Authorization – DELETING
 - Policy 6320 – Purchasing – updated by District
 - Policy 6620 – Petty Cash – DELETING per District
 - Policy 6620.01 – Cash in School Buildings – updated by District
 - Policy 7430 – Safety Standards
 - Policy 7440 – Facility Security
 - Policy 7510 – Use of Facilities and Properties
 - Policy 7540.01 – Student Technology Acceptable Use and Safety – DELETING per District
 - Policy 7540.02 – Web Content, Apps, and Services – NEW
 - Policy 7540.03 – Student Technology Acceptable Use and Safety
 - Policy 7540.04 – Staff Technology Acceptable Use and Safety – New Number and Updates
 - Policy 7540.07 – District-Issued Student E-Mail Account – NEW
 - Policy 8120 – Volunteers

- Policy 8125 – Consultants – NEW
- Policy 8305 – Information System
- Policy 8395 – Student Mental Health Services
- Policy 8531 – Free and Reduced-Price Meals
- Policy 8600 – Transportation
- Policy 8600.01 – Out-of-District Licensed Daycare Transportation – District Updated

14. Consent Agenda – Mrs. Andrea Marcks-Ziegler made a motion to approve the Consent agenda: Mr. Craig Dreier seconded the motion; roll call vote; motion carried. Approved were:
 - 2nd Reading – HHS HOSA – Overnight – Wisconsin Dells – April 6-8, 2025 – Transportation provided by District – Approved by Brian Gooding
 - Professional Staff member requesting One-Year Leave of Absence 2025-2026
 - Staff Memo Morgan Sommer NGES Counselor beginning 2025-2026 School Year – replacing Tanya Arps – resigned
 - Resignation Matthew Winkel – GMS Music Teacher – Last Day June 9, 2025

15. New Business –
 - Mr. Craig Dreier made a motion to approve the recommendation of Aaron Tomlinson for the Town of Center Board of Education Open Seat beginning April 21, 2025; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried.
 - Mr. Craig Dreier made a motion to approve the recommendation to approve the Administrative Contracts for Mr. Travis Lawrence – GMS Principal, Mr. Matthew Schmidt – Director of Technology, and Mrs. Lori Smits – Director of Pupil Services; Mrs. Jessca Hartjes seconded the motion; roll call vote; motion carried.

16. Announcements & Reminders of Forthcoming Events – Mrs. Andrea Marcks-Ziegler made a motion to approve the following upcoming Board meetings and events; Mrs. Dana Ramshak seconded the motion; roll call vote; motion carried. Following was approved:
 - Board of Education Meeting – Monday, March 10, 2025 – 7:00 PM – District Board Room
 - Spring Break – March 24-28, 2025
 - Board of Education Elections – Tuesday, April 1, 2025
 - Board of Canvassing – Friday, April 4, 2025 – 8:30 AM – District Office
 - Board of Education Meeting – Monday, April 14, 2025 – 7:00 PM – District Board Room
 - Policy Committee – from Monday, April 21, 2025 – 6:15 PM – District Board Room – (Review Act 20 Policy)
 - Board of Education Meeting – from Monday, April 21, 2025 – 7:00 PM – District Board Room
 - Board of Education Meeting – Monday, May 12, 2025 – 7:00 PM – District Board Room

- Staff Appreciation Banquet – Wednesday, May 14, 2025 – Romy’s Supper Club – 5:00 PM

17. Mr. Craig Dreier made a motion to convene to Closed Session pursuant to 19.85(1)(b)(c) Wis. Stats. to consider employment, promotion, compensation, performance evaluation data, or non-renewal of specific public employees over which the governmental body has jurisdiction or exercises responsibility. (*District Administrator Evaluation*); Mrs. Andrea Marcks-Ziegler second the motion; roll call vote; motion carried. Time: 7:42 PM
18. Mrs. Andrea Marcks-Ziegler made a motion to reconvene back into Open Session; Mr. Craig Dreier seconded the motion; roll call vote; motion carried. Time: 8:13 PM
19. With no further business, Mr. Craig Dreier made a motion to adjourn; Mrs. Andrea Marcks-Ziegler seconded the motion; roll call vote: motion carried. Time: 8:15 PM

Respectfully submitted,
Tamie Neilson, District Administrative Assistant
Dana Ramshak, Vice President